JOB SAFETY ANALYSIS

Name of Organisation:

JSA No. **Task:**

Job Name: **JSA prepared by:** **Date / /**

Job Location:			**JSA reviewed by:**		**Date / /**
Description of Job:			**Start date: / /**		**Completion date / /**
STEP	**ACTIVITY**	**HAZARD(S)**	**RISK**	**RISK CONTROL(S)**	**RESPONSIBILITY**

STEP: Number in sequence – e.g., 1,2, etc.
ACTIVITY: Briefly describe the activity carried out in each step.
HAZARDS: Identify what could cause harm to a person, the job, materials, or the environment.
RISK: The degree of severity of the risk posed by the hazard (H = high risk, M = moderate risk, L = low risk).
RISK CONTROLS: What precautions or actions needed to be taken to control the risk.
RESPONSIBILITY: The name or the position of the person who will ensure that the risk controls are implemented.